



USER MANUAL

ASSET VERIFICATION

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USER FUNCTIONALITY

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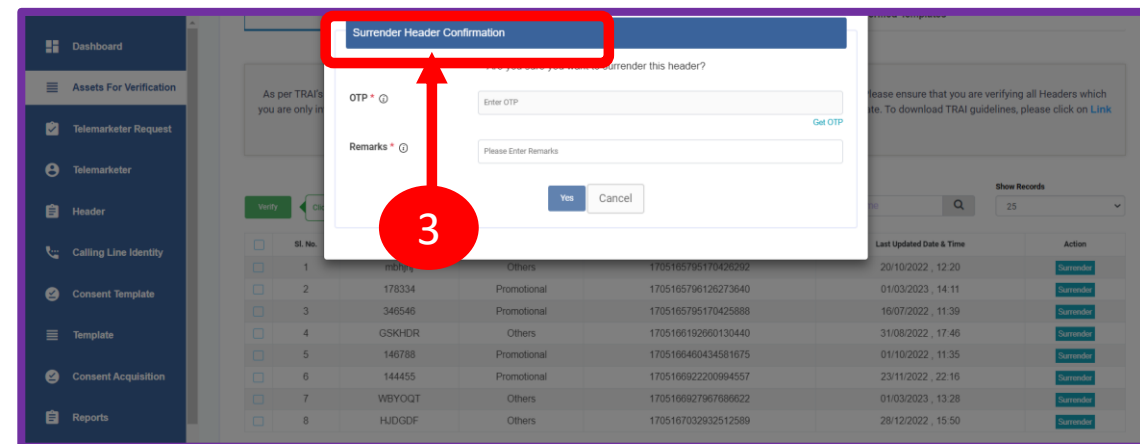
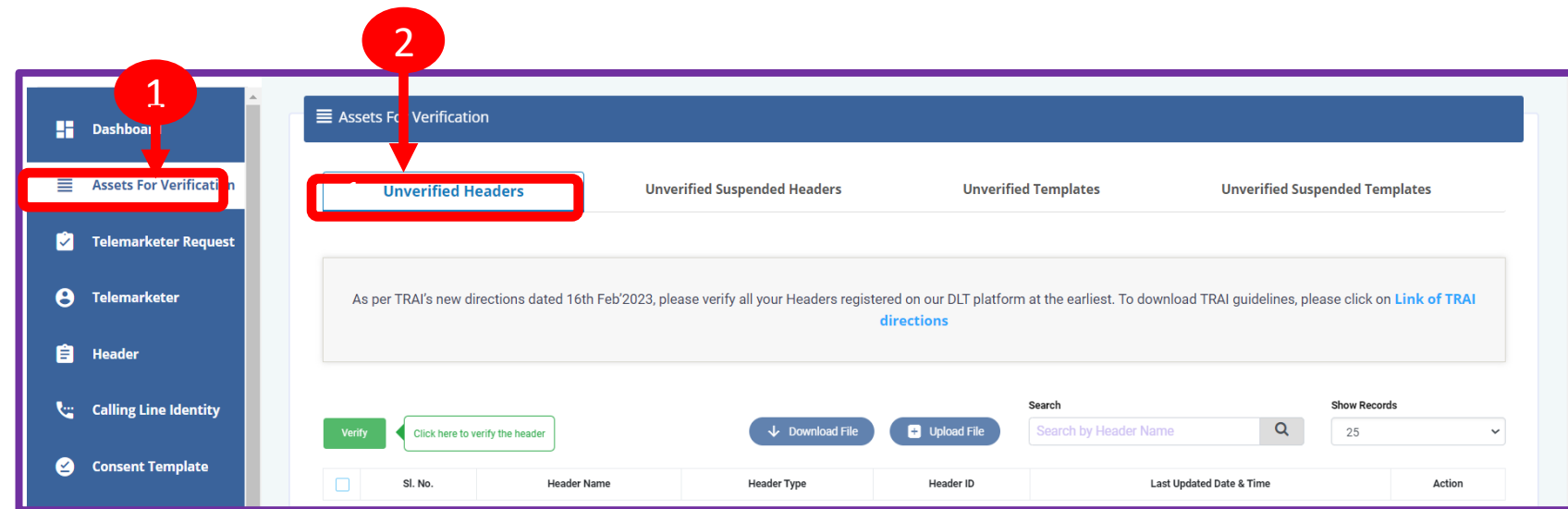
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Assets For Verification - Header

1 Click Assets for Verification on the left panel to Verify all the unverified Headers of the Entity.

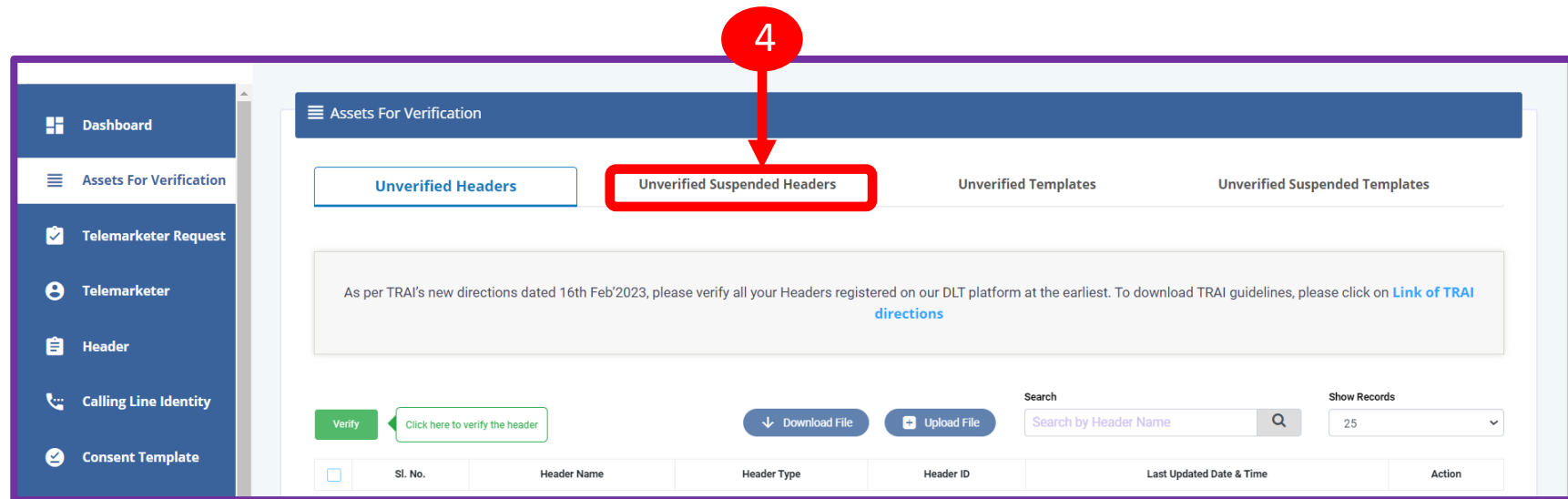
2 Click on unverified headers the user can verify the headers by single and bulk selection. Also, Entity can use the Bulk Upload option via the Upload file option.

3 Click on surrender button to surrender the header which is not required. Surrender Header Confirmation pop Up will appear, enter OTP & Remarks to surrender the same.



Assets For Verification – Suspended Header

4 For those headers that are suspended the user will click on unverified suspended headers to verify the header .
The user can verify the headers by single and bulk selection.



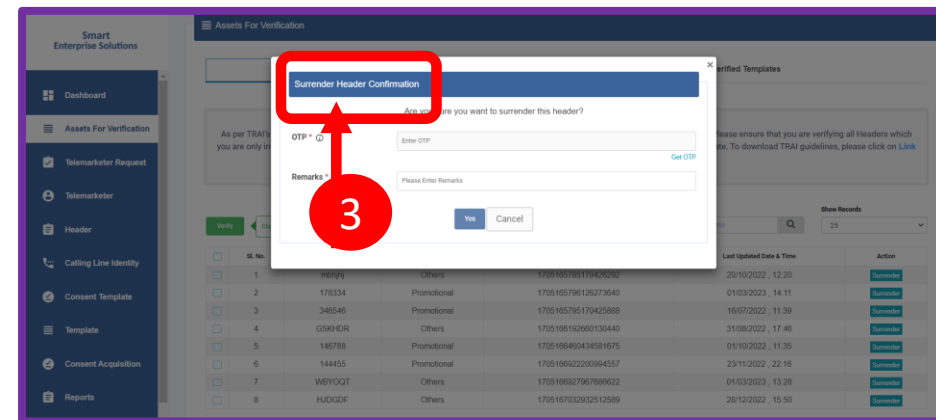
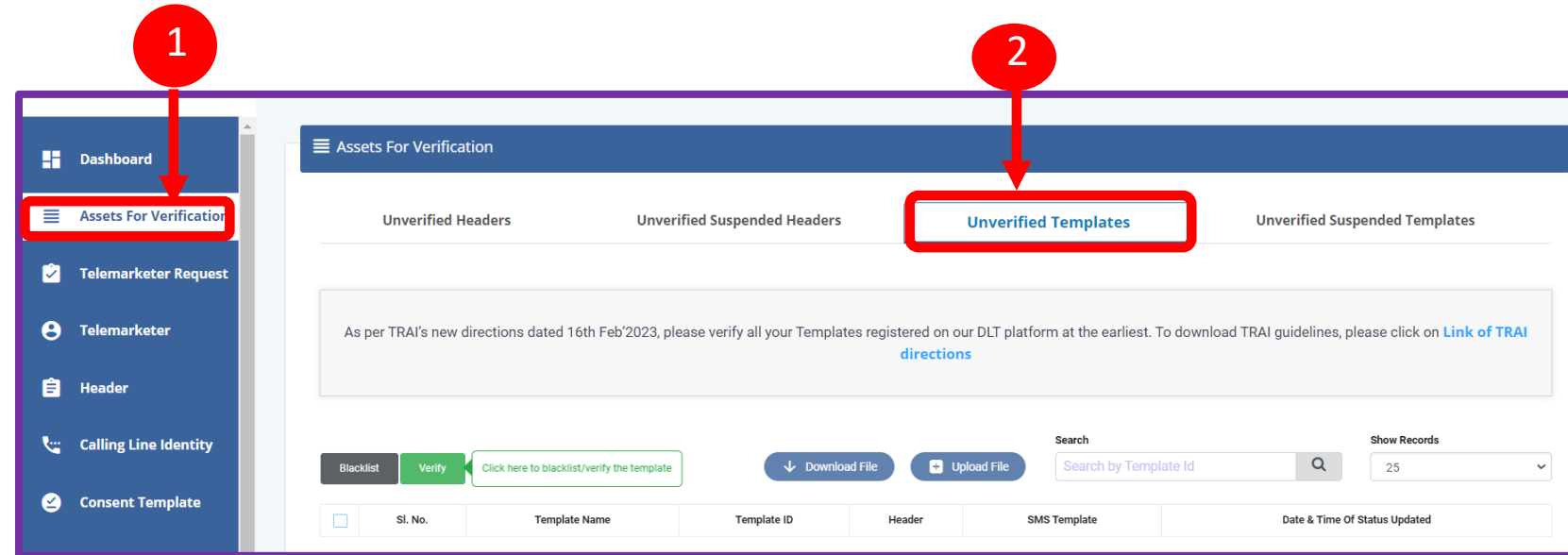
The screenshot shows the 'Assets For Verification' dashboard. The left sidebar contains navigation options: Dashboard, Assets For Verification, Telemarketer Request, Telemarketer, Header, Calling Line Identity, and Consent Template. The main content area has a header 'Assets For Verification' and four tabs: 'Unverified Headers', 'Unverified Suspended Headers' (highlighted with a red box and a red circle with the number 4), 'Unverified Templates', and 'Unverified Suspended Templates'. Below the tabs is a message: 'As per TRAI's new directions dated 16th Feb'2023, please verify all your Headers registered on our DLT platform at the earliest. To download TRAI guidelines, please click on [Link of TRAI directions](#)'. At the bottom, there is a 'Verify' button, a 'Click here to verify the header' link, 'Download File' and 'Upload File' buttons, a search bar with 'Search by Header Name', and a 'Show Records' dropdown set to 25. A table with columns 'Sl. No.', 'Header Name', 'Header Type', 'Header ID', 'Last Updated Date & Time', and 'Action' is partially visible at the bottom.

Assets For Verification – Template

1 Click Assets for Verification on the left panel to Verify all the unverified Templates of the Entity.

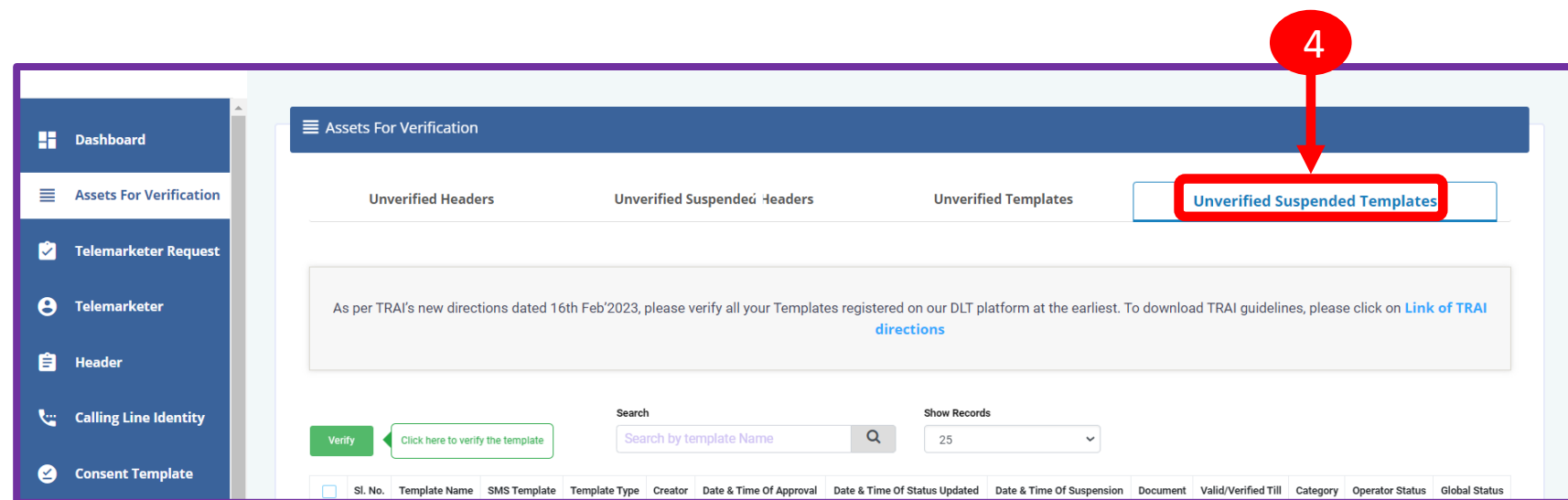
2 Click on unverified Templates the user can verify all templates by single and bulk selection. Also, Entity can use the Bulk Upload option via the Upload file option.

3 Click on Blacklist button to Blacklist the Template which are not required. Pop Up will appear to enter reason the reason of Blacklisting.



Assets For Verification – Suspended Template

4 For those Template which are suspended the user will click on the unverified suspended Template to verify those Templates. The user can verify the headers by single and bulk selection.



The screenshot shows the 'Assets For Verification' dashboard. The left sidebar contains navigation options: Dashboard, Assets For Verification, Telemarketer Request, Telemarketer, Header, Calling Line Identity, and Consent Template. The main content area has four tabs: Unverified Headers, Unverified Suspended Headers, Unverified Templates, and Unverified Suspended Templates. The 'Unverified Suspended Templates' tab is highlighted with a red box, and a red arrow labeled '4' points to it. Below the tabs, there is a message: 'As per TRAI's new directions dated 16th Feb'2023, please verify all your Templates registered on our DLT platform at the earliest. To download TRAI guidelines, please click on [Link of TRAI directions](#)'. Below the message, there is a 'Verify' button, a 'Click here to verify the template' link, a search box labeled 'Search by template Name', and a 'Show Records' dropdown menu set to '25'. At the bottom, a table header is visible with columns: Sl. No., Template Name, SMS Template, Template Type, Creator, Date & Time Of Approval, Date & Time Of Status Updated, Date & Time Of Suspension, Document, Valid/Verified Till, Category, Operator Status, and Global Status.

Thank You !