



USER MANUAL

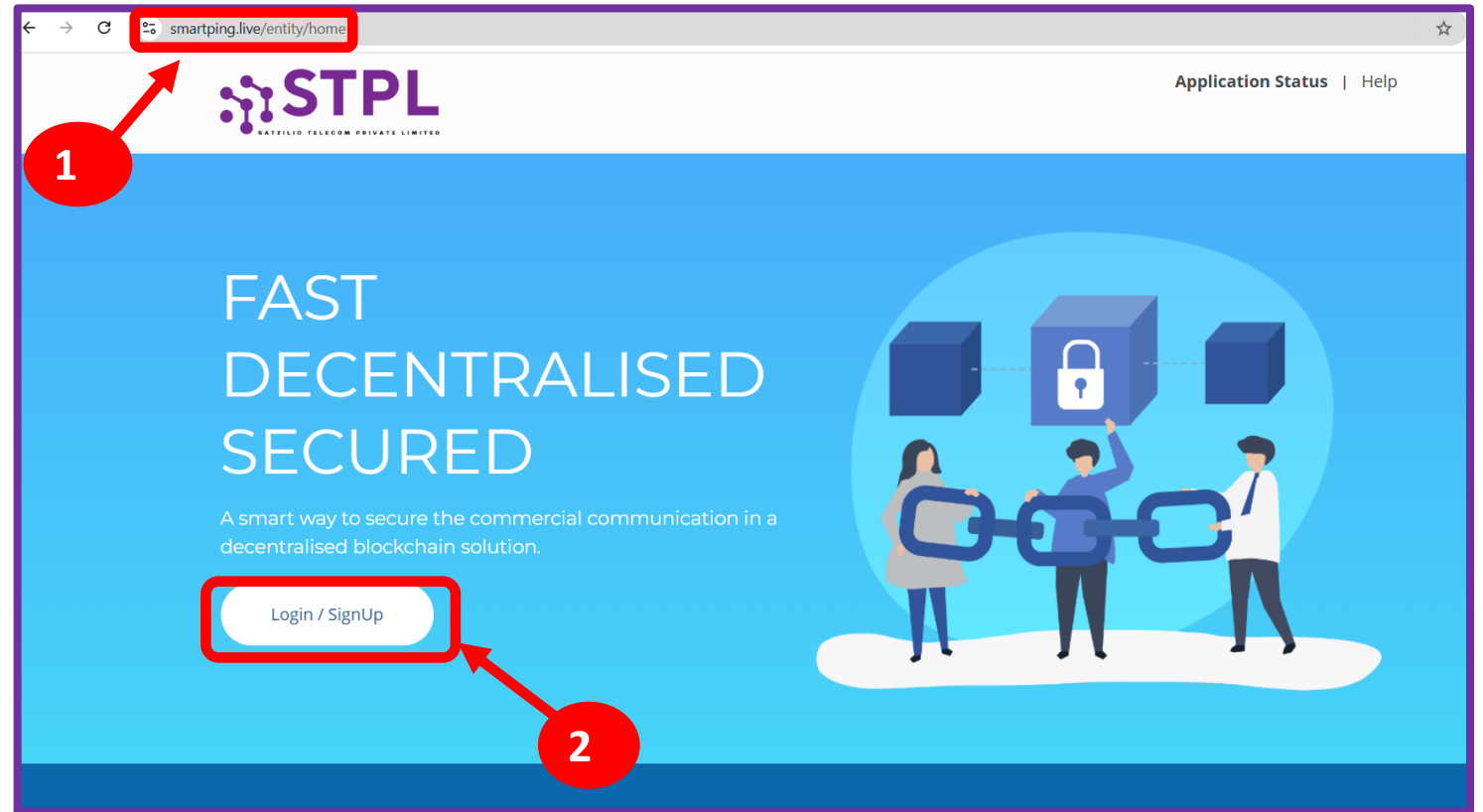
ENTITY REGISTRATION

ENTITY REGISTRATION

WEBSITE / LANDING PAGE

1 Visit www.smartping.live URL to Login/Register yourself as Entity/Telemarketer

2 Click on Login/Signup button to Login or register yourself as Entity



REGISTRATION – SELECT TYPE OF REGISTRATION

1 To register yourself as an Entity on the portal, select the **“As Entity”** option in the Type of Operation.



A Business unit, Company, Legally Recognised Institution or Person engaged in business or service who would like to send communications to customers or intended recipients through SMS or voice call through a registered telemarketer.

2

Click on the **CLICK HERE** Button to start the registration process (New Registration/signup).



The screenshot shows the STPL registration interface. At the top, the STPL logo is displayed. Below it, the text reads "Select the type of operation to login or register account". There are three radio button options: "As Entity" (which is selected and highlighted with a red box and a red circle labeled '1'), "As Telemarketer", and "As Telemarketer (Only for PE-TM Chain)". At the bottom right, there is a blue "Next" button, which is also highlighted with a red box and a red circle labeled '2'.

NEW ENTITY REGISTRATION

NEW ENTITY REGISTRATION DETAILS

1

Select the Registration type. Choose **New Registration** if you are registering for the first time.

Duly fill the customer acquisition form and submit.



STPL
SATZILIO TELECOM PRIVATE LIMITED
CUSTOMER ACQUISITION FORM

New Registration

EXISTING ENTITY (Already Registered with other operator on DLT) ⓘ

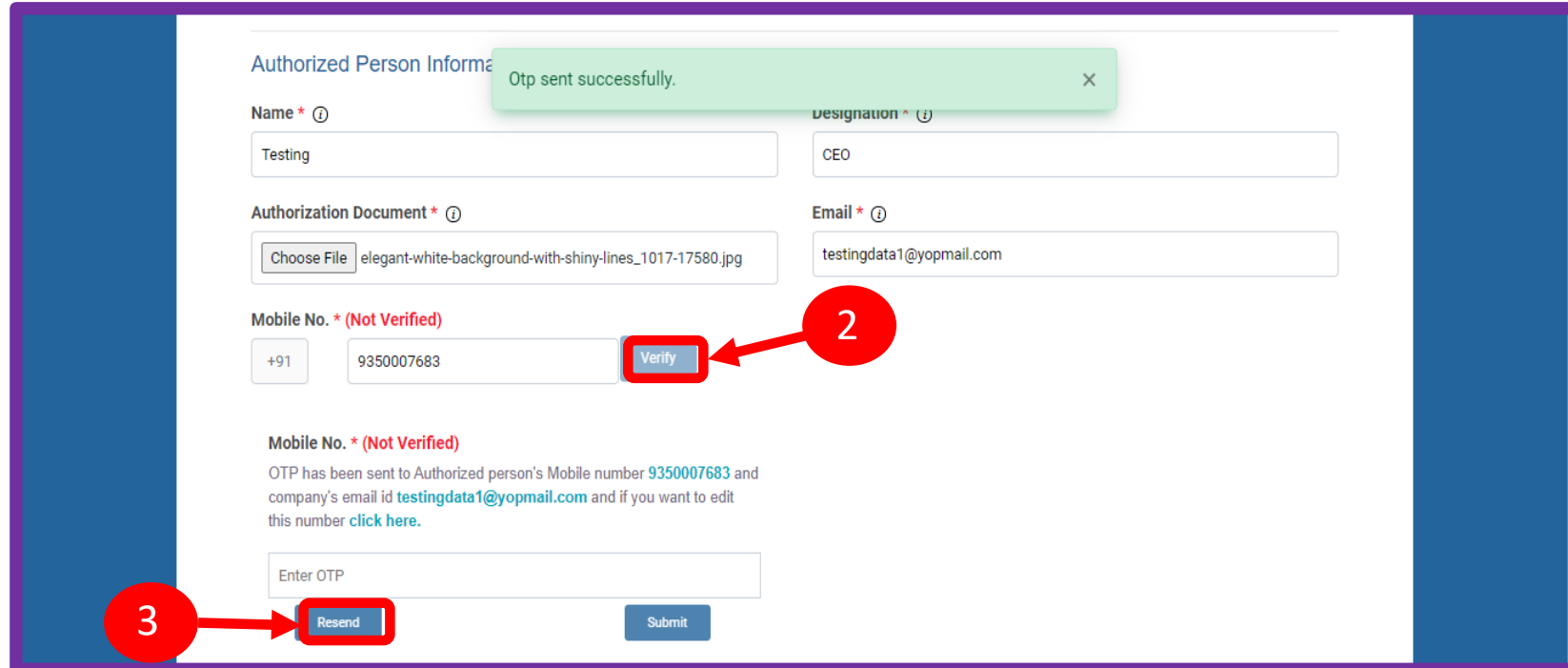
NEW ENTITY REGISTRATION - SIGN UP/ OTP VERIFICATION

2

You will receive an OTP on your Authorized Mobile number and Email ID to verify, Enter OTP and click the **Submit** button.

3

If in case OTP not received, click **Resend** button



The screenshot shows a registration form titled "Authorized Person Information" with a green notification banner at the top stating "Otp sent successfully." The form contains the following fields and buttons:

- Name *** (required): Input field containing "Testing".
- Designation *** (required): Input field containing "CEO".
- Authorization Document *** (required): "Choose File" button followed by the filename "elegant-white-background-with-shiny-lines_1017-17580.jpg".
- Email *** (required): Input field containing "testingdata1@yopmail.com".
- Mobile No. * (Not Verified)**: A dropdown menu showing "+91" and an input field containing "9350007683". A red circle with the number "2" and an arrow points to the "Verify" button next to the mobile number field.
- Mobile No. * (Not Verified)**: A text block stating "OTP has been sent to Authorized person's Mobile number 9350007683 and company's email id testingdata1@yopmail.com and if you want to edit this number [click here](#)." Below this is an "Enter OTP" input field.
- Buttons**: A "Resend" button (highlighted with a red circle and arrow labeled "3") and a "Submit" button.

NEW ENTITY REGISTRATION - SIGN UP/ OTP VERIFICATION

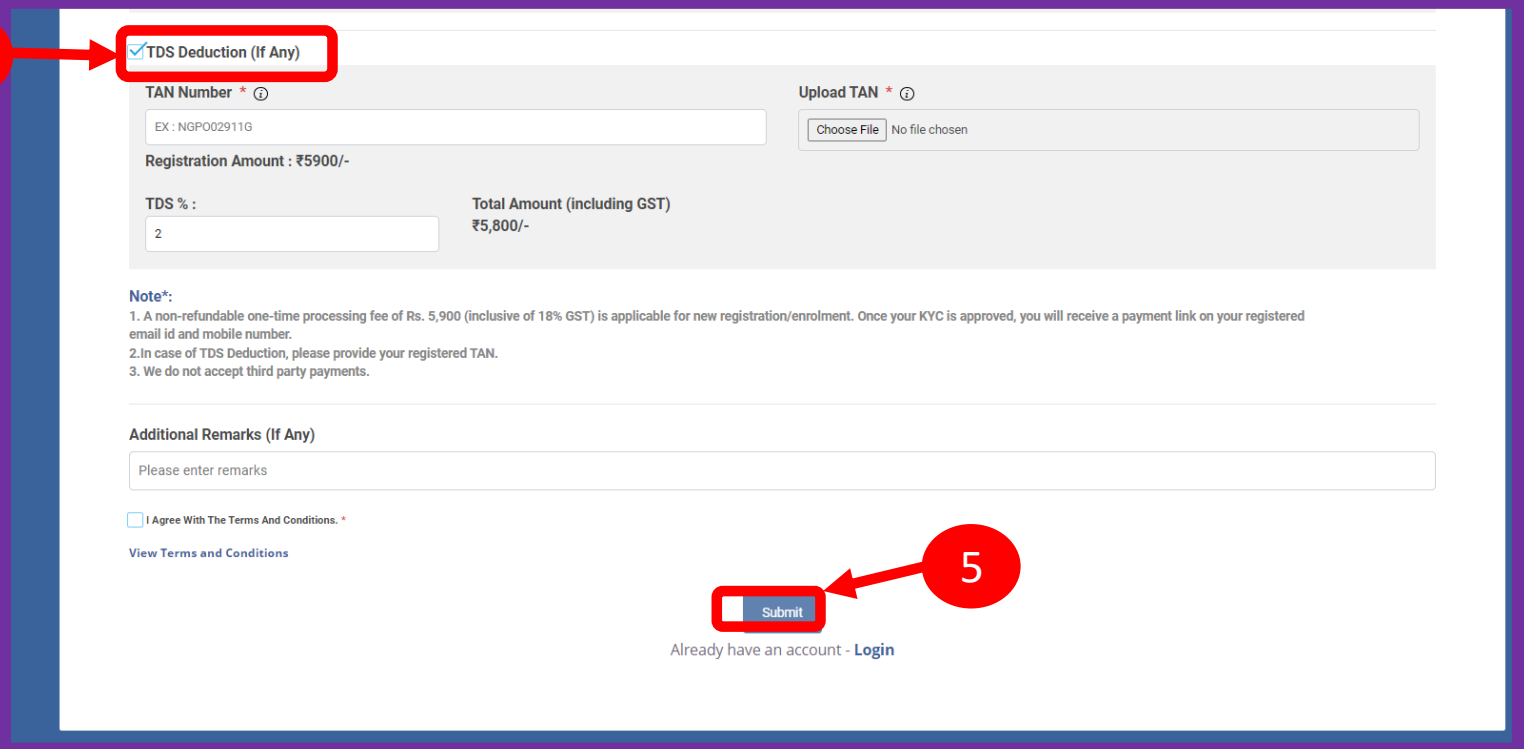
4

The entity now has the option to opt for the TDS deduction in the registration process. By default, 2% will be there.

Uploading the TDS document is mandatory.

5

Click on the **Submit** button.



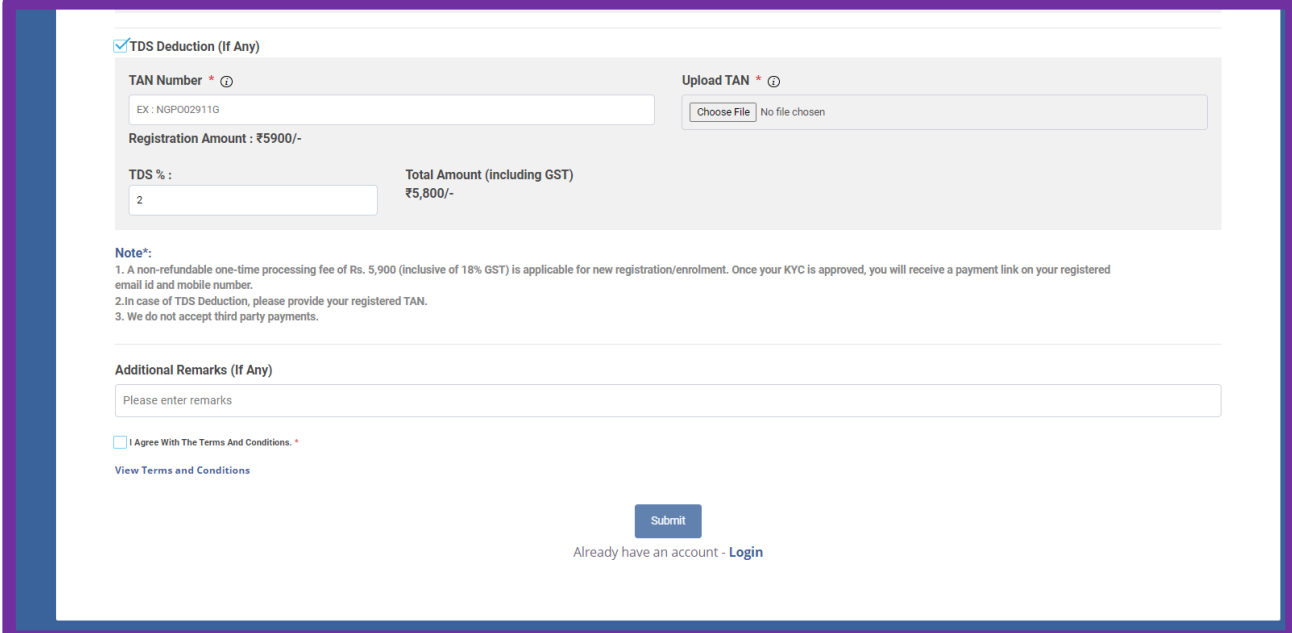
The screenshot shows a registration form with the following elements:

- TDS Deduction (If Any)**: A checkbox that is checked, highlighted with a red box and labeled with a red circle containing the number 4.
- TAN Number ***: A text input field containing "EX : NGP002911G".
- Upload TAN ***: A file upload button labeled "Choose File" and "No file chosen".
- Registration Amount**: ₹5900/-
- TDS %**: A text input field containing "2".
- Total Amount (including GST)**: ₹5,800/-
- Note***: A section containing three numbered instructions:
 1. A non-refundable one-time processing fee of Rs. 5,900 (inclusive of 18% GST) is applicable for new registration/enrolment. Once your KYC is approved, you will receive a payment link on your registered email id and mobile number.
 2. In case of TDS Deduction, please provide your registered TAN.
 3. We do not accept third party payments.
- Additional Remarks (If Any)**: A text area with the placeholder "Please enter remarks".
- Agree With The Terms And Conditions ***: A checkbox that is unchecked.
- View Terms and Conditions**: A link below the checkbox.
- Submit**: A blue button highlighted with a red box and labeled with a red circle containing the number 5.
- Already have an account - Login**: A link below the Submit button.

NEW ENTITY REGISTRATION - EMAIL CONFIRMATION LINK

6

Once submitted verification link will be sent to your registered email Id. Click OK button once you read the message and validate your mail by clicking the verification link received on your registered email id. Please check your email inbox as well as spam folder for the verification link



TDS Deduction (If Any)

TAN Number * ⓘ
EX : NGP002911G

Upload TAN * ⓘ
Choose File No file chosen

Registration Amount : ₹5900/-

TDS % : 2

Total Amount (including GST)
₹5,800/-

Note*:
1. A non-refundable one-time processing fee of Rs. 5,900 (inclusive of 18% GST) is applicable for new registration/enrolment. Once your KYC is approved, you will receive a payment link on your registered email id and mobile number.
2. In case of TDS Deduction, please provide your registered TAN.
3. We do not accept third party payments.

Additional Remarks (If Any)
Please enter remarks

I Agree With The Terms And Conditions. *
[View Terms and Conditions](#)

Submit

Already have an account - [Login](#)

We have sent an email verification link on your registered company email id manualentity@yopmail.com. Please verify your email id by clicking on the provided link. If you are not able to find verification email in your inbox, please check spam folder.

6

Ok

NEW ENTITY REGISTRATION - EMAIL VERIFICATION CONFIRMATION

7

On successful email ID verification, you will receive a message confirming the submission of your application, press **OK** after reading the message to close the notification.

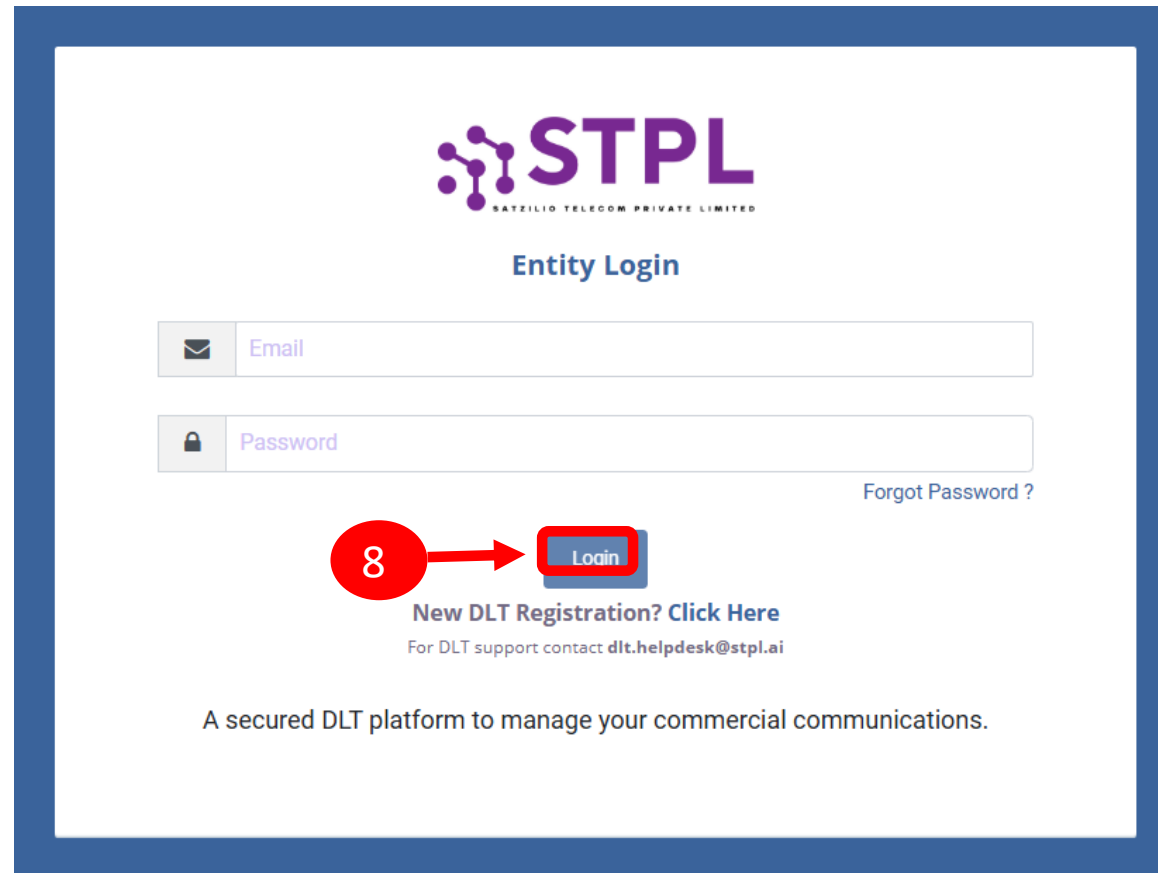
The application will be pending with the Operator in 3 different stages:

- KYC Pending (The operator will approve the KYC)
Entity will receive a payment link on his registered email ID and authorized person's mobile Number.
- DLT approval pending (once payment is done the operator will approve the application)
- Once the Operator approves the application, Entity will receive login credentials on his registered email ID.
- In Case of rejection the entity can resubmit. Re-initiate his Application.



NEW ENTITY REGISTRATION - EMAIL VERIFICATION CONFIRMATION

- 8 Use the login credentials sent by the operator to access the entity portal and Click **Login**



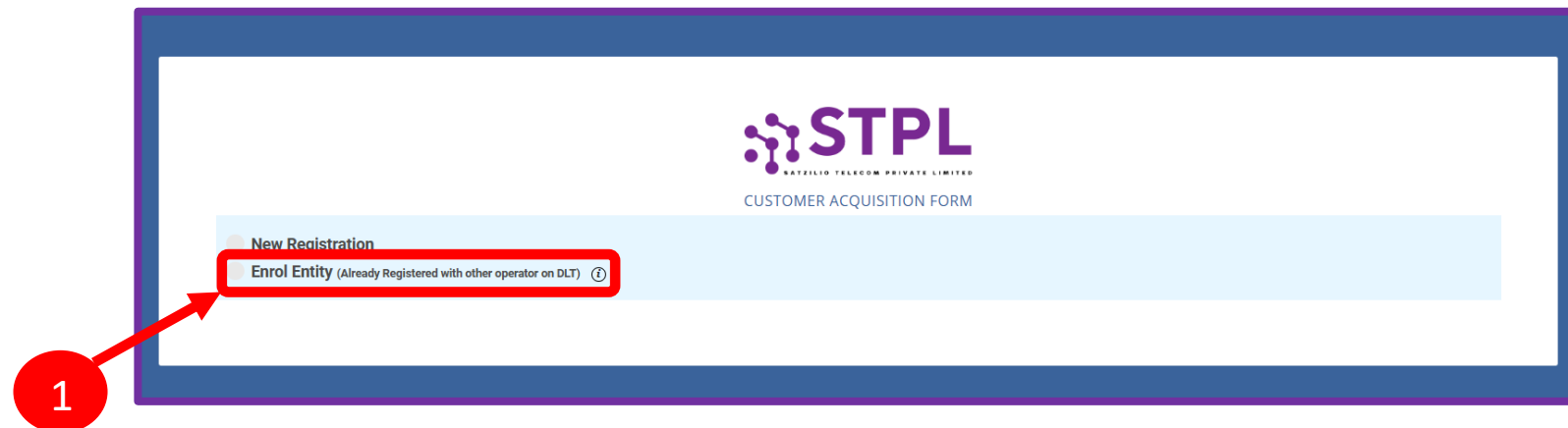
The screenshot shows the STPL Entity Login page. At the top center is the STPL logo with the text 'SATZILIO TELECOM PRIVATE LIMITED' underneath. Below the logo is the heading 'Entity Login'. There are two input fields: 'Email' with an envelope icon and 'Password' with a lock icon. To the right of the password field is a link 'Forgot Password?'. Below the input fields is a red circle with the number '8' and a red arrow pointing to a blue 'Login' button. Below the button is the text 'New DLT Registration? Click Here' and 'For DLT support contact dlt.helpdesk@stpl.ai'. At the bottom of the page is the text 'A secured DLT platform to manage your commercial communications.'

ENROL ENTITY (ALREADY REGISTERED)

ENTITY ENROLMENT – INITIATION

1 Choose **Enrol Entity** if your company is already registered on different operator and Fill the form.

i *Entity already registered with other operator on DLT can enrol by providing Entity ID (DLT Registration Number)*

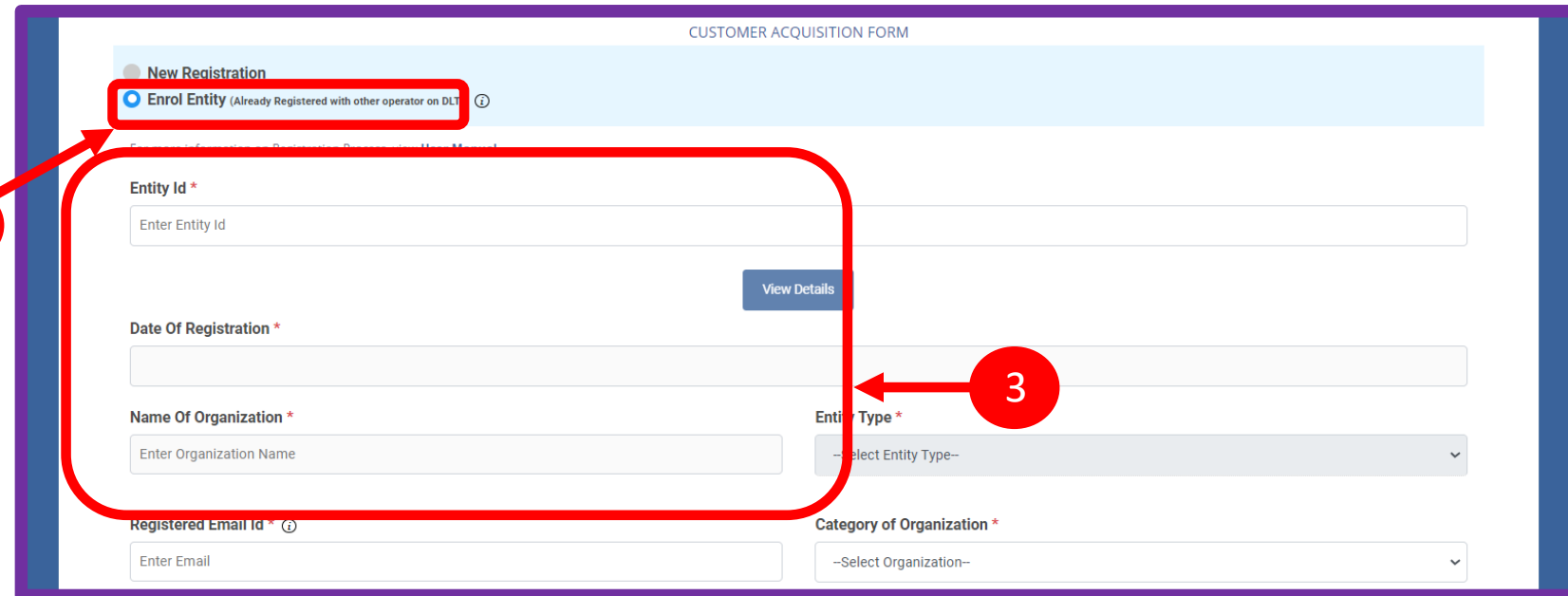


The screenshot displays the STPL Customer Acquisition Form interface. At the top right, the STPL logo and the text 'CUSTOMER ACQUISITION FORM' are visible. Below this, there are two main options: 'New Registration' and 'Enrol Entity (Already Registered with other operator on DLT)'. The 'Enrol Entity' option is highlighted with a red rectangular box, and a red arrow points from a red circle containing the number '1' to this option.

ENTITY ENROLMENT – SUBMISSION OF ENTITY ID

2 After selecting **Enrol Entity** the form will scroll down which needs to be filled by the user for registering

3 Type in the already registered **Entity Id** and click View details button. Duly Fill the form and click Submit.

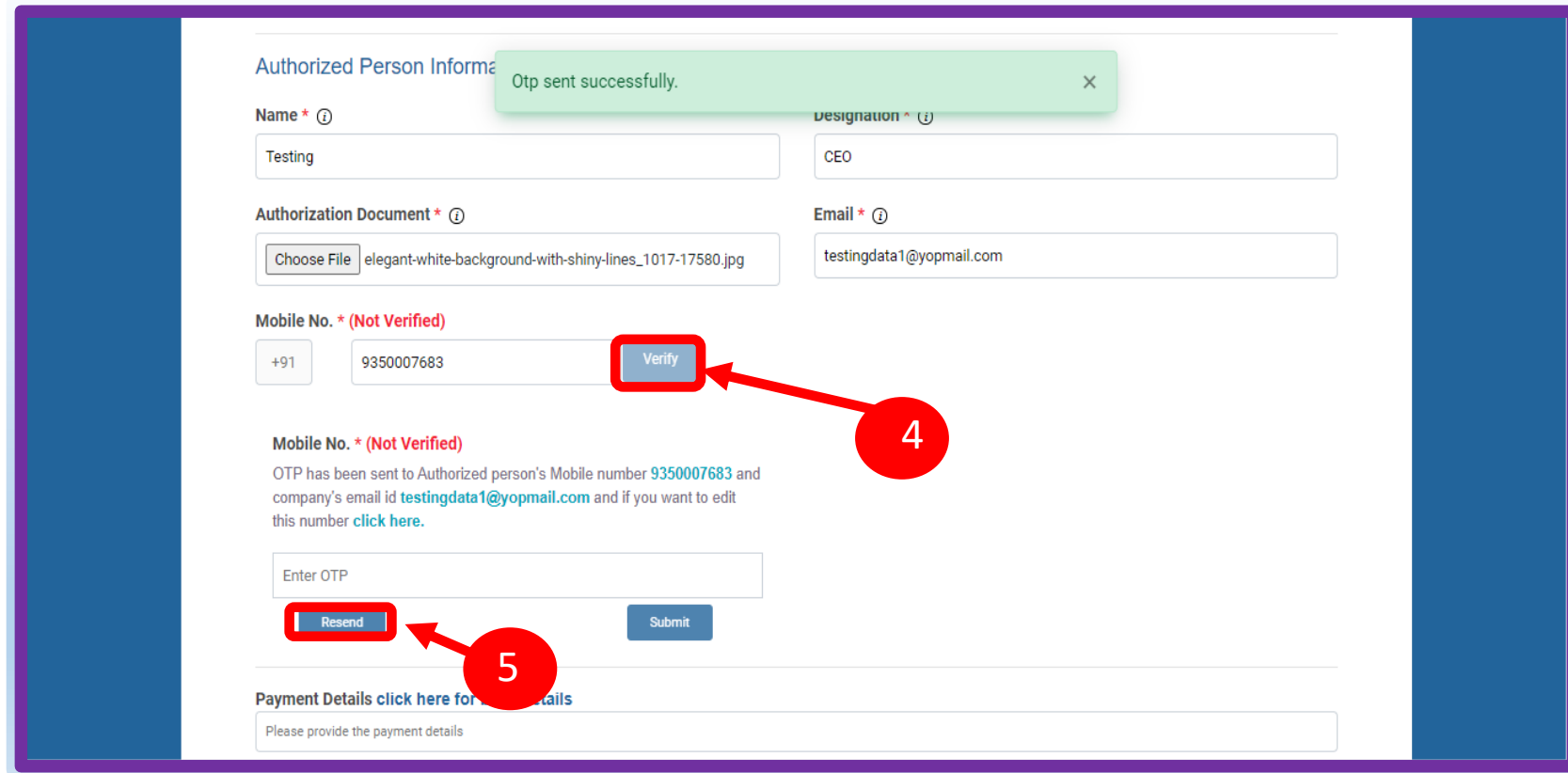


The screenshot displays the 'CUSTOMER ACQUISITION FORM' with two radio button options: 'New Registration' and 'Enrol Entity (Already Registered with other operator on DLT)'. The 'Enrol Entity' option is selected and highlighted with a red box. A red circle with the number '2' is positioned next to the 'Enrol Entity' option, with an arrow pointing to it. Below the radio buttons, a red rounded rectangle encloses the 'Entity Id *' field, which contains the placeholder text 'Enter Entity Id'. A red circle with the number '2' is placed to the left of this field, with an arrow pointing to the text input area. To the right of the 'Entity Id' field is a 'View Details' button. Below this, the 'Date Of Registration *' field is shown with a red circle containing the number '3' and an arrow pointing to it. Further down, the 'Name Of Organization *' field (placeholder: 'Enter Organization Name') and 'Entity Type *' dropdown menu (placeholder: '--Select Entity Type--') are visible. At the bottom, the 'Registered Email Id *' field (placeholder: 'Enter Email') and 'Category of Organization *' dropdown menu (placeholder: '--Select Organization--') are also present.

ENTITY ENROLMENT – OTP PROCESS

4 You will receive a **One Time Password (OTP)** on your Authorised Mobile number and registered Email ID to verify your mobile number. Enter OTP and click the **Submit** button.

5 If in case OTP not received, click **Resend** button



The screenshot shows a web form titled "Authorized Person Information" with a green notification banner at the top that says "Otp sent successfully." The form contains the following fields and buttons:

- Name ***: Testing
- Designation ***: CEO
- Authorization Document ***: Choose File elegant-white-background-with-shiny-lines_1017-17580.jpg
- Email ***: testingdata1@yopmail.com
- Mobile No. * (Not Verified)**: +91 9350007683. A red box highlights the **Verify** button next to the number, with a red arrow pointing to it from a red circle containing the number 4.
- Mobile No. * (Not Verified)**: A text block below the number states: "OTP has been sent to Authorized person's Mobile number 9350007683 and company's email id testingdata1@yopmail.com and if you want to edit this number [click here](#)." Below this is an "Enter OTP" input field.
- Buttons**: A red box highlights the **Resend** button, with a red arrow pointing to it from a red circle containing the number 5. A **Submit** button is also visible.
- Payment Details**: A section at the bottom with a link "click here for details" and a text box "Please provide the payment details".

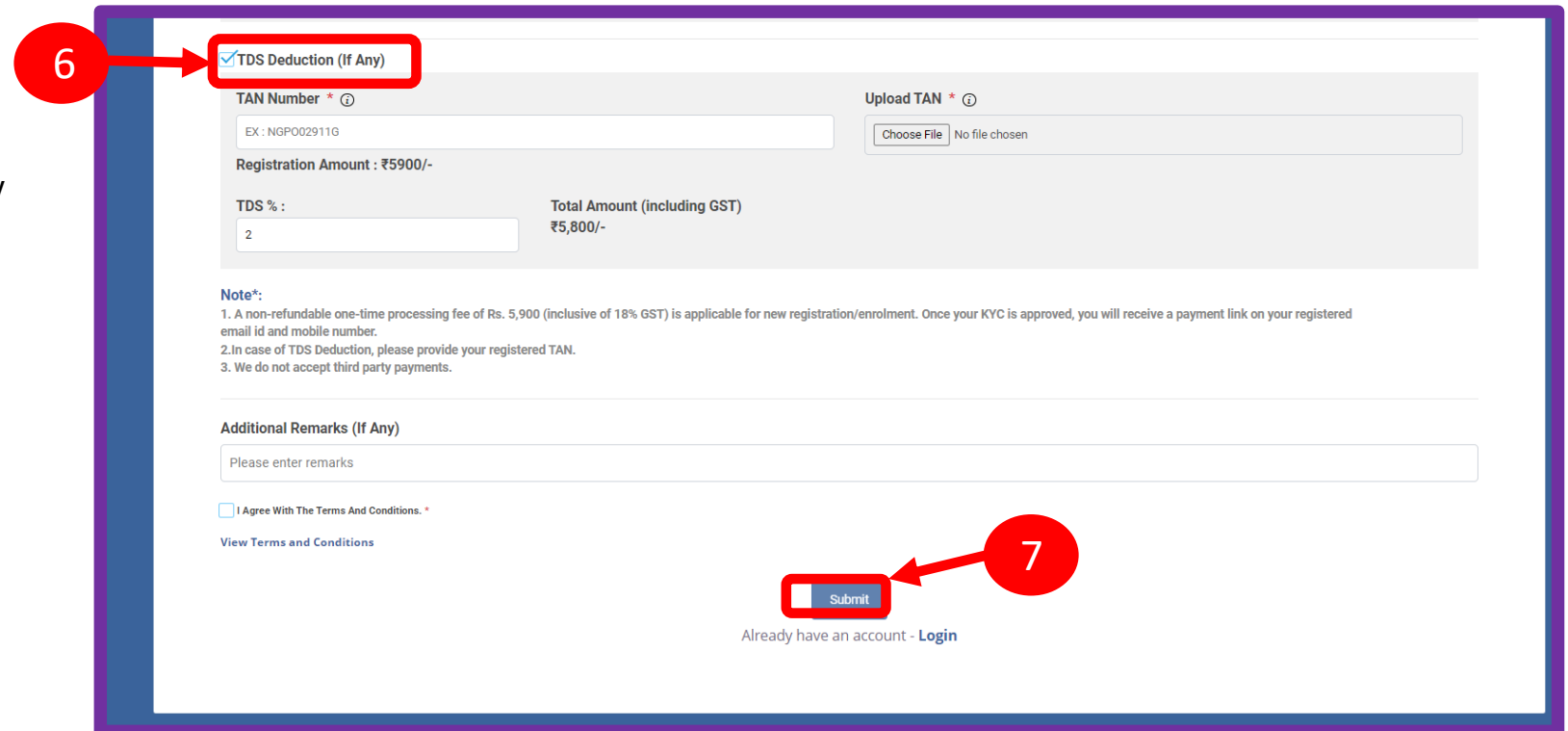
NEW ENTITY REGISTRATION - SIGN UP/ OTP VERIFICATION

6

The entity now has the option to opt for the TDS deduction in the registration process. By default, 2% will be there. Uploading the TDS document is mandatory.

7

Click on the **Submit** button.



The screenshot shows a registration form with the following elements:

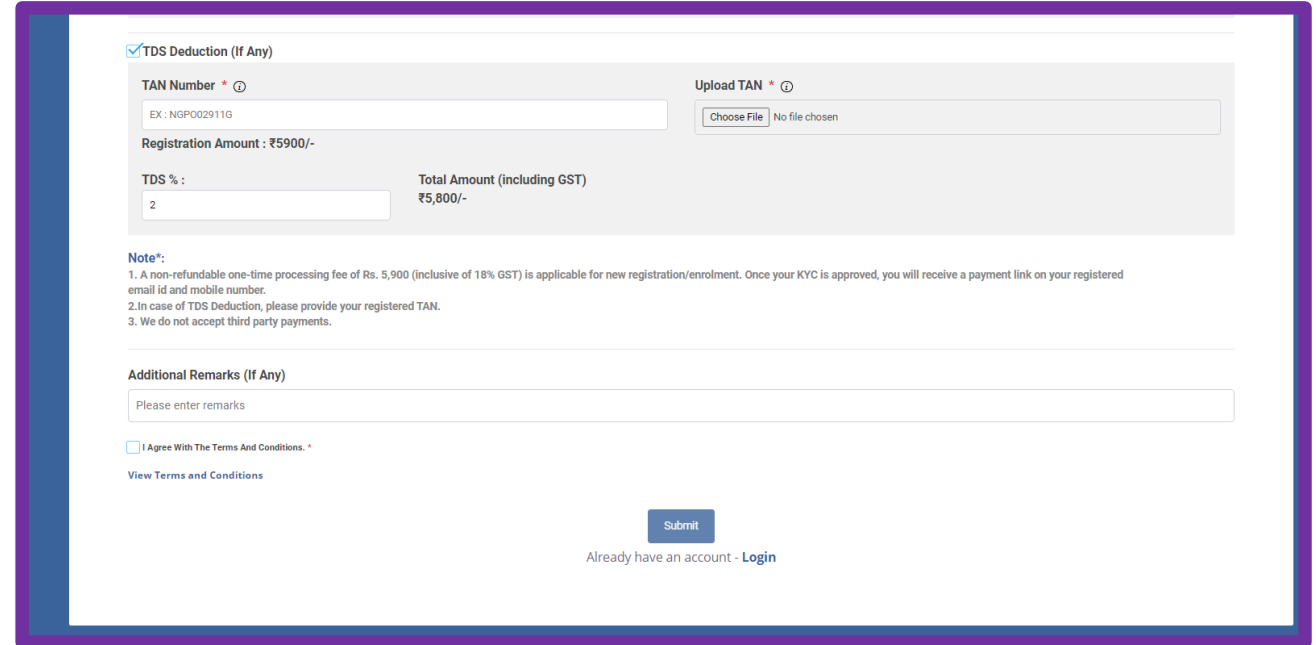
- TDS Deduction (If Any)**: A checkbox that is checked, highlighted with a red box and labeled with a red circle containing the number 6.
- TAN Number ***: A text input field containing "EX : NGP002911G".
- Upload TAN ***: A file upload button labeled "Choose File" with the text "No file chosen" next to it.
- Registration Amount**: ₹5900/-
- TDS %**: A text input field containing "2".
- Total Amount (including GST)**: ₹5,800/-
- Note***: A section containing three numbered instructions:
 1. A non-refundable one-time processing fee of Rs. 5,900 (inclusive of 18% GST) is applicable for new registration/enrolment. Once your KYC is approved, you will receive a payment link on your registered email id and mobile number.
 2. In case of TDS Deduction, please provide your registered TAN.
 3. We do not accept third party payments.
- Additional Remarks (If Any)**: A text area with the placeholder "Please enter remarks".
- Agree With The Terms And Conditions ***: A checkbox that is unchecked, with a link "View Terms and Conditions" below it.
- Submit**: A blue button highlighted with a red box and labeled with a red circle containing the number 7.
- Already have an account - Login**: A link located below the Submit button.

ENTITY ENROLMENT - EMAIL CONFIRMATION LINK

8

Once submitted verification link will be sent to your registered email ID. Click OK button once you read the message and validate your mail by clicking the verification link received on your registered email id.

Please check your email inbox as well as spam folder for the verification link



TDS Deduction (If Any)

TAN Number * ⓘ
EX : NGP002911G

Upload TAN * ⓘ
Choose File No file chosen

Registration Amount : ₹5900/-

TDS % : 2

Total Amount (including GST)
₹5,800/-

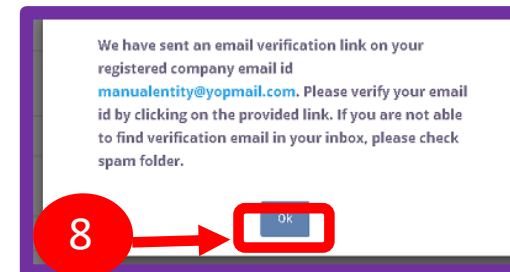
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Additional Remarks (If Any)
Please enter remarks

I Agree With The Terms And Conditions. *
[View Terms and Conditions](#)

Submit

Already have an account - [Login](#)



We have sent an email verification link on your registered company email id manualentity@yopmail.com. Please verify your email id by clicking on the provided link. If you are not able to find verification email in your inbox, please check spam folder.

8 → OK

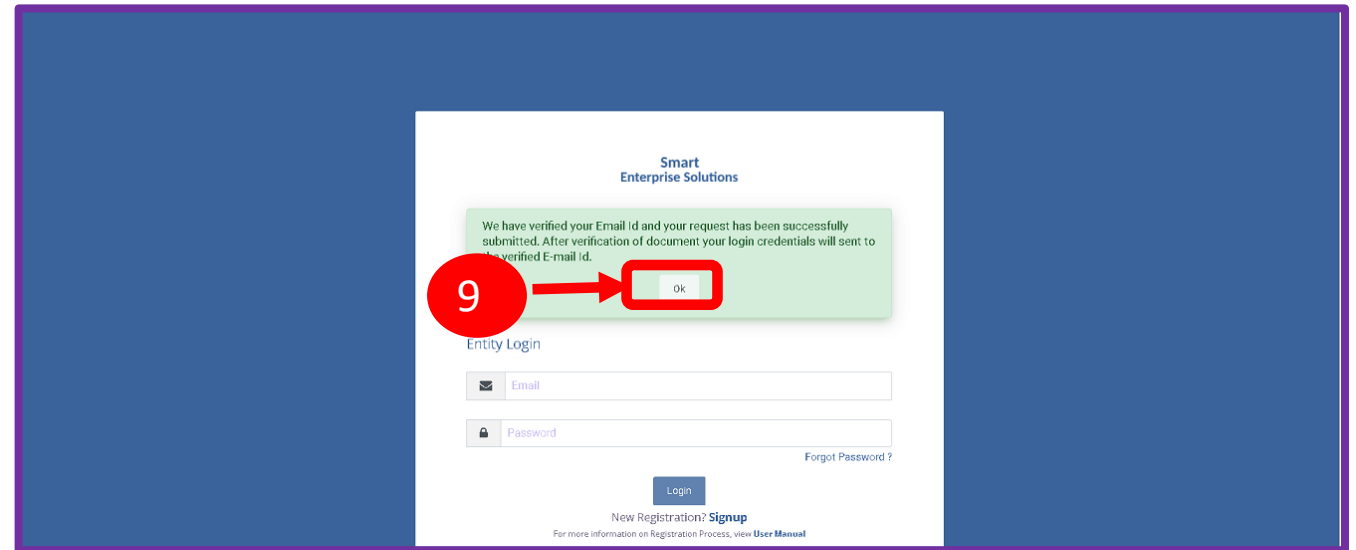
ENTITY ENROLMENT – OTP /EMAIL VERIFICATION PROCESS

9

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- KYC Pending (The operator will approve the KYC)
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- DLT approval pending (once payment is done the operator will approve the application)
- Once the Operator approves the application, Entity will receive login credentials on his registered email ID.
- In Case of rejection the entity can resubmit. Re-initiate his Application.



Already Registered - ENTITY LOGIN PANEL

10

If you already registered as Entity.
Put in Email ID & Password and
Click **Login** Button to access the panel.



STPL
SATZILIO TELECOM PRIVATE LIMITED

Entity Login

Email

Password

[Forgot Password ?](#)

10 [Login](#)

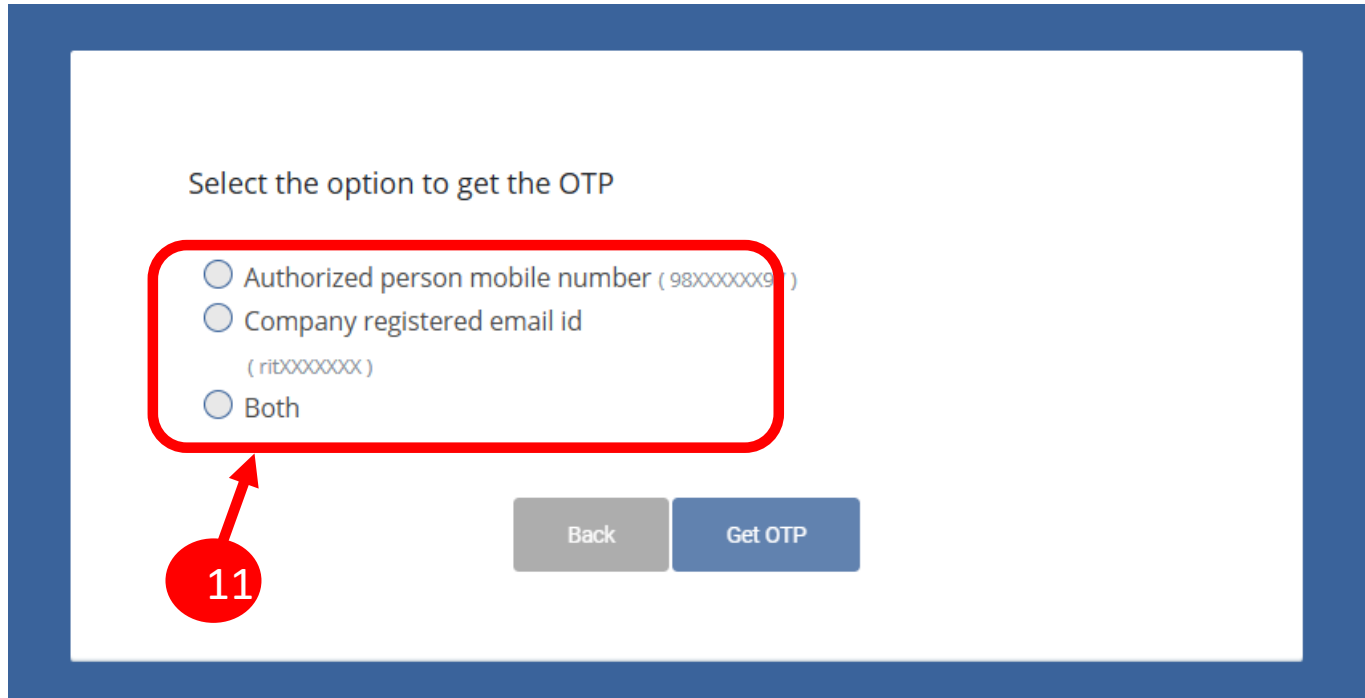
[New DLT Registration? Click Here](#)
For DLT support contact dlt.helpdesk@stpl.ai

A secured DLT platform to manage your commercial communications.

LOGIN- TWO WAY AUTHENTICATION PROCESS

11

You have to complete the **Two Way Authentication Process** by submitting the OTP received on option chosen.



Select the option to get the OTP

- Authorized person mobile number (98XXXXXXX)
- Company registered email id (ritXXXXXXX)
- Both

Back Get OTP

11

Thank You !